

The Imperial Valley Water Authority
Implementation documents to comply with
The Illinois Freedom of Information Act

Updated this 2nd day of January, 2018

RECORDS THAT MAY AUTOMATICALLY BE RELEASED:

Pursuant to the Illinois Freedom of Information Act, the Freedom of Information Act Officer for the Imperial Valley Water Authority has determined that the following documents or categories of records shall be immediately disclosed upon written request:

1. Minutes of all open meetings that have been approved by the Trustees.
2. Minutes of all executive sessions that have been approved by the Trustees and authorized to be released to the public.
3. All Ordinances that have been adopted.
4. Written reports from the Treasurer.

INFORMATION DIRECTORY FOR IMPERIAL VALLEY WATER AUTHORITY

The Imperial Valley Water Authority is a water authority organized by citizen referendum pursuant to 70 ILCS 3715/0.01 et.al. The purpose of Imperial Valley Water Authority is, in general, to manage the quantity of underground water in the territory of the Water Authority. The Imperial Valley Water Authority performs the duties and exercises the powers granted in the Illinois Water Authorities Act, 70 ILCS 3715/0.01 et.al.

There are four Trustees of the Imperial Valley Water Authority. Three of the Trustees are appointed by the Mason County Board. One of the Trustees is appointed by the Tazewell County Board. Each Trustee serves a three year term. The terms are staggered so that each year the position of one of the Mason County Trustees comes up for reappointment and every three years the Tazewell County Trustee comes up for reappointment. The Trustees among themselves each year select one Trustee to serve as Chairman, one to serve as Secretary and one to serve as Treasurer of the Water Authority.

The Water Authority has the powers that are set forth in the Illinois Water Authorities Act, including but not limited to those that are delineated in 70 ILCS 3715/6. However, the provisions of the Illinois Water Authority Act do not apply to those uses that are exempt under 70 ILCS 3715/8, which consists of water used for agricultural purposes, farm irrigation or water used for domestic purposes not to exceed four families that are supplied from the same well or immediate source. The Water Authority has developed a Regulatory Ordinance to implement the powers conferred upon it regarding management of the aquifer.

The Freedom of Information Act requires that the operating budget of each government entity be furnished in the Informational Directory. However, "operating budget" is not defined in the Freedom of Information Act. Water Authorities are not required to engage in true "budgeting" under Illinois law. Based upon the presumption that the Appropriation Ordinance is the operating budget of the Imperial Valley Water Authority, the Appropriation information is provided. The Imperial Valley Water Authority's total 2017-2018 Appropriation is \$72,235.00. The Appropriation Ordinance for the Water Authority does not reflect the actual expenditures of the Water Authority, but rather reflects the legal maximum expenditures of the Water Authority. The fiscal year of the Imperial Valley Water Authority is from April 1st through March 30th. The Imperial Valley Water Authority has no office. The Imperial Valley Water Authority regularly uses the Mason County Board Room at the Mason County Courthouse, Havana, Illinois for its meetings. The Imperial Valley Water Authority currently does not employ any full time employees and the Trustees are the only part time employees.

The members of the boards, commissions and committees of Imperial Valley Water Authority are as follows:

Board of Trustees:

Appointed by Mason County:

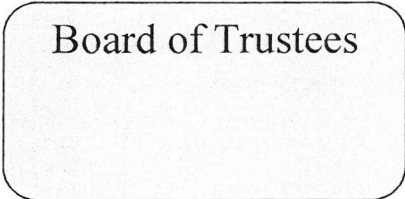
Jeff Smith	Chairman	(Term Expires 12/01/2018)
Don Osborne, Jr.	Trustee	(Term Expires 12/01/2020)
Dorland W. Smith	Secretary	(Term Expires 12/01/2019)

Appointed by Tazewell County:

Wayne Deppert	Treasurer	(Term Expires 10/13/2020)
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Attorney for the Imperial Valley Water Authority:
McGrath Law Office, P.C.
113 S. Main St.
P.O. Box 139
Mackinaw, IL 61755

BLOCK DIAGRAM



Board of Trustees

The Freedom of Information Act Officer for the Imperial Valley Water Authority is:

Patrick B. McGrath
c/o McGrath Law Office, P.C.
113 S. Main St., P.O. Box 139
Mackinaw, IL 61755
(309) 359-3461

RECORDS DIRECTORY

Any person requesting records may make a request either in person or in writing to the Freedom of Information Act Officer at 113 S. Main St., Mackinaw Illinois during the hours of 9:00 a.m. to 12:00 noon and 1:00 p.m. through 5:00 p.m. Monday through Friday. Requests must be made in writing. If the Freedom of Information Act Officer is not present, a request may be left with any staff member at her office. Requests may also be submitted by mail or fax. All written requests should be addressed to the FOIA Officer at the address provided herein. If you desire that any records be certified, you must indicate in your request and specify which records should be certified.

The fees for records that are requested to be copied are as follows:

1. First 50 black and white pages are free
2. Black and white pages 51 and above are \$0.15 per page
3. Cost to certify a record is \$1.00
4. Color copies or copies in a size other than letter or legal shall be charged at the actual cost

Records may be furnished without charge or at a reduced charge, if the person requesting the documents states a specific purpose for their request and indicates that a waiver or reduction of fees is in the public's best interests. A waiver or reduction of the fee is in the public's best interest if the principal purpose of the request is to access and disseminate information concerning the health, safety, welfare or legal rights of the general public and is not for the principal purpose of personal or commercial benefit. For a waiver or reduction of fees to be considered the applicant must specifically request the same in writing using the attached Request for Waiver of Fee or Reduced Charge. This form must be completed and submitted to the FOIA Officer in order for Imperial Valley Water Authority to consider a waiver or reduction of fees. Such request may be granted at the discretion of the FOIA Officer if the above conditions are met.

**IMPERIAL VALLEY WATER AUTHORITY REQUEST
FOR WAIVER OF FEE OR REDUCED CHARGE FOR RECORDS REQUESTED
PURSUANT TO THE ILLINOIS FREEDOM OF INFORMATION ACT**

Pursuant to the Illinois Freedom of Information Act, the undersigned hereby certifies:

1. That the undersigned desires to inspect and copy the following documents: _____

2. That the undersigned seeks to receive these documents without fee or at a reduced charge.

3. That the specific purpose for this document request is as follows: _____

4. That the waiver or reduction of the duplication fee is in the public interest.*

5. Please explain why the waived reduction of fee is in the public interest: _____

Signature of applicant: _____ Date: _____

(Office use only)

Check appropriate action: _____ Waiver OR _____ Reduction in Fee

_____ Granted _____ Denied

Staff signature and title: _____ Date: _____

*Note: A fee waiver/reduction will be granted only if it appears that the principal purpose of the request is to access and disseminate information regarding the health, safety and welfare or the legal rights of the general public and not for the principal purpose of personal or commercial benefit. Explanation as to why the fee waiver or reduction should be granted.

CATALOG AND INDEX OF RECORDS

The Imperial Valley Water Authority has the following types or categories of records under its control which have been prepared or received after July 1, 1984:

1. Ordinances
2. Minutes
3. Bills
4. Resolutions
5. Bank Statements
6. Cancelled checks and deposit slips
7. Written Reports received from the Treasurer
8. Reports and information received from the Illinois Water Authority Association
9. Information received on water issues from various public sources
10. Correspondence received and/or sent by Imperial Valley Water Authority
11. Insurance policies
12. Contracts

Note that some categories or records within categories may be subject to exemption from disclosure under the Illinois Freedom of Information Act. This catalog and index is not included to waive or change the ability of the Water Authority to claim a document is exempt from disclosure under the law.